



GARSINGTON OPERA
AT WORMSLEY

Deputy Stage Manager (DSM)

Main Responsibilities

Working within a team of Stage Manager, DSM and ASM to ensure the 2026 season production of *Il ritorno d'Ulisse* runs smoothly from rehearsals to the final performance.

Working closely with all technical and production departments, artists and creative teams the DSM is responsible for:

Key duties:


- Monitor and produce all rehearsal and show related paperwork, including but not limited to daily rehearsal notes, prop and furniture setting lists, running lists, entrances / exits, basic blocking and costume changes, and ensure up to date ready to archive at the end of the run
- Create a legible prompt copy detailing all blocking, entrances and exits, lighting cues, scene changes and technical cues from which the DSM will 'call' the show'.
- Attends additional rehearsals and lighting sessions as necessary, including those for schools' performances and for filming a performance
- Deputises for Stage Manager in their absence
- Assist the stage manager and production department in the set-up of rehearsal spaces, including mark-out and provision of rehearsal set, furniture and prop items.
- Assists with packing of props, furniture and set items on completion of rehearsal process
- Alongside the SM and ASM, sets props, furniture and set items for each performance
- In conjunction with the stage manager, produce a fully comprehensive written show report after each performance and distributes to stage management, production, technical and creative teams
- Adhere to the Garsington Opera stage management dress code of formal-long sleeved blacks during performance days.
- To undertake any other duties as reasonably required, as specified by the Stage Manager, Production Manager, Production Co-ordinator and the Technical Director.

Personal Specification

No specific qualifications are required.

Essential

- To have worked in a similar role professionally within Opera for at least two years
- Ability to proficiently score read
- Knowledge and experience of creating all paperwork and prompt copies required
- Experience of show calling
- Experience in liaising with Creative Teams
- Flexibility, stamina and ability to multi-task
- Ability to demonstrate a calm approach when working closely with other technical staff and performers in pressured situations

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- Ability to run and manage a team
 - Excellent communication and interpersonal skills
 - Reliable timekeeper
 - Attention to detail
 - Ability to work as part of a close-knit team in an enclosed environment, working towards a deadline.

Desirable

- Touring and repertoire experience
- Knowledge of current Health and Safety regulations
- Valid First Aid training
- Driving Licence and own car.

Terms

- Dates of engagement: 4 May 2026 – 25 July 2026
- Total fee of £ 8,220 paid in instalments on a bi-weekly basis. Holiday dates are predetermined as part of the contract
- Local accommodation can be provided for the rehearsal period, to General Dress Rehearsal, then a daily travel allowance is available for show calls
- Meal or meal allowance provided on all technical rehearsal and performance days.

Closing dates for applications: **9am on Friday 9 January 2026**

Interview dates tbc

To apply please send a CV and covering letter to **rowan@garsingtonopera.org**.
Please ensure your CV and covering letter is attached in PDF format.

